



## **NEW YORK RESOURCE GUIDE**

### **FIRST PLENARY MEETING OF THE HIGH-LEVEL GROUP OF THE INTEGRATED GEOSPATIAL INFORMATION FRAMEWORK**

**UN HEADQUARTERS, NEW YORK**

*(4 March 2022)*

## UNITED NATIONS HEADQUARTERS, NEW YORK

These information are compiled to assist you in the preparation for your trip to New York to participate in the First Plenary Meeting of the High-level Group of the Integrated Geospatial Information Framework.

We would appreciate any comments or suggestions that you have on how to improve this document.

### Administrative arrangements for the meeting

The First Plenary Meeting of the High-level Group of the Integrated Geospatial Information Framework will be held from **26 – 28 April 2022** at the UNHQ Conference Center in New York. The plenary meeting will take place at a Conference Room in the Conference Building. Participants will be informed of the exact conference room at a later date. **Please enter the UN premises through the Visitor's Entrance located on First Avenue (42<sup>nd</sup> Street).**

The meetings will be conducted in English.

### Website

Relevant information including concept note, provisional agenda and information note will be loaded as soon as they become available at the first plenary meeting webpage at <https://ggim.un.org/meetings/2022/1st-Plenary-HLG-IGIF>.

### Identification badges and grounds passes

#### Country delegates

Confirmed participants should request from their Permanent Mission to the United Nations in New York to process a grounds pass to the United Nations premises. You can find the contact information for your Permanent Mission on the following website: <https://bluebook.unmeetings.org/>

Confirmed participants without UN grounds passes will be issued an events pass. Please inform the UN-GGIM Secretariat (Ms. Vilma Frani, Tel: 1-917- 367-2903; Fax: 1-212-963-0623; Email: frani@un.org) before Tuesday **12 April 2022** to facilitate the timely processing of events passes.

## Visa and entry requirements

Entrance to the UN Headquarters will be at the “Visitors Entrance” located on 1st Avenue, 42<sup>nd</sup> Street. Please bring a valid government issued ID. Grounds pass or events pass are necessary to enter and leave UN premises

Most visitors will need a visa for entry into the United States. Participants may contact the nearest United States Embassy or Consulate in the country of departure (<http://www.usembassy.gov/>) as soon as possible to determine whether a visa is required or visit the US State Department website at: <http://www.unitedstatesvisas.us/> for further information.

The official announcement letter is generally sufficient to be used as supporting documentation for visa (entry permit) request along with the visa application form, any accompanying documentation and a passport valid for six months after departure from the United States. Kindly also check whether you would need a transit visa for countries in which you may need to transfer or stop over during your trip to and from New York. **Meeting all visa and entry requirements including to the United States is the sole responsibility of participants.**

**All confirmed participants and their respective sending States or organizations must ensure adequate health insurance coverage prior to entering the United States of America**

To ensure a safe meeting, prevailing local, state and federal government measures related to the coronavirus disease (COVID-19) pandemic at the time of the meeting shall apply. This may include requirements for pre-departure negative result of a PCR or an Antigen Rapid Test. Access to the UNHQ Conference Centre is also subject to prevailing local and state government measures and may only be possible with a valid COVID-19 certificate of full vaccination.

## Health and security onsite

Starting on December 6, all air travellers aged two and older, regardless of nationality or vaccination status, are required to show documentation of a negative viral test result taken within one day of the flight’s departure to the United States before boarding. You must show your negative result to the airline before you board your flight. That includes all travelers – U.S. citizens, lawful permanent residents (LPRs), and foreign nationals.

If you recently recovered from COVID-19, you may instead travel with documentation of recovery from COVID-19 (i.e., your positive COVID-19 viral test result on a sample taken no more than 90 days before the flight’s departure from a foreign country, and a letter from a licensed healthcare provider or a public health official stating that you were cleared to travel).

Exemptions will be considered on an extremely limited basis. Please visit the CDC for more information about exemptions and the requirement for proof of negative COVID-19 test or recovery from COVID-19, including types of accepted tests for all air passengers arriving in the United States.

Please see the CDC website for further information on the Omicron Variant

## Meals

The following options are available in United Nations Secretariat building:

- Riverview Café on the Conference Building, 4th Floor South (M-F 11:30 am - 3:00 pm)
- The Lobby Café on the Secretariat Lobby, 1st Floor North (M-F 8:00 am - 3:30 pm)
- Vienna Café on the General Assembly, 1st Basement South (M-F 10:00 am - 5:00 pm)

Various restaurants are also available within a short walking distance of United Nations Headquarters.

## Hotel accommodation

**Participants will make their own hotel reservations. When making reservations, participants may wish to inquire about special rates for attending a United Nations conference and for hotel shuttle buses to and from airports. Please note that hotel reservations will only be guaranteed with a credit card.**

Participants should contact hotels directly and make reservations. If you need assistance you should contact American Express, United Nations New York, (Tel. 1-877-418-9652, Outside the US: 1-336-291-1394, Fax. 1-917 967 9693 and Email [unsec@aexp.com](mailto:unsec@aexp.com) ).

Participants can also contact your country's Mission to the United Nations which may be able to assist you (contact details for missions can be found at <https://bluebook.unmeetings.org/>). Participants should make the necessary reservations at least one week prior to the event.

## HOTEL LIST\*

Hotel Name	Hotel Address	Telephone
Beekman Hotel	3 Mitchell Place	646-921-6001
Even Hotel	221 E 44th St.	212-239-0002
Fitzpatrick	141 East 44th St.	212-351-6800
Hampton Inn	231 E 43rd St.	212-897-3385
Hotel NH Collection	22 E 38th St.	212-802-0600
Hyatt Grand Central New York	109 E 42nd St.	212-883-1234
InterContinental	111 E 48th St.	212-755-5900
Millennium Hilton	1 UN Plaza	212-758-1234
Radisson Hotel	25 W 51st St.	646-690-9997
Residence Inn by Marriott	148 E 48th St.	212-980-1003
The Benjamin	125 East 50th St.	212-715-2500
The Gotham Hotel NY	16 E 46th St.	212-490-8500
The Lexington Hotel	511 Lexington Ave, E 48th St.	212-755-4400
Westin Grand Central	212 East 42nd St.	212-490 -8900

***\*When making hotel booking, please ask for "United Nations special rate"***

Search engines to find hotels in New York includes -

- [www.trivago.com/en-US/](http://www.trivago.com/en-US/)
- [www.agoda.com/](http://www.agoda.com/)
- [www.kayak.com/hotels](http://www.kayak.com/hotels)
- [www.expedia.com/](http://www.expedia.com/)
- [www.booking.com/Hotels](http://www.booking.com/Hotels)

Reviews of hotels in New York

- [www.yelp.com/](http://www.yelp.com/)
- [www.tripadvisor.com/NewYorkCity](http://www.tripadvisor.com/NewYorkCity)

## Transportation in New York

By subway: Number 4, 5, 6 or 7 trains to Grand Central Station, then walk east three blocks on East 42nd Street to 1<sup>st</sup> Avenue.

By bus: buses M15 and M15 Select stop in front of the United Nations on 1st Avenue.

New York City taxis are available from any destination.

## Other logistical information

### Post Office

The United Nations has postal services in the basement of the UN General Assembly complex. The office is located near the UN Gift Shop. Hours: 9:00 am-5:30 pm.

### Banks

The closest bank to the United Nations Secretariat is Chase Manhattan Bank, located at the corner of East 44th Street and 1st Avenue (open from 8 a.m. to 4 p.m.). There are ATMs and foreign currency exchange at the bank, as well as ATMs on UN premises (e.g. UN Visitor Centre in the basement of the UN General Assembly complex).

### Money

The majority of ATMs (Automated Teller Machines) networks in New York City are linked to a network that most likely includes your bank at home. Hence, you would be able to make a cash withdrawal if you have a cash card (ATM Card) that offers **Cirrus** (<http://www.mastercard.com/atmlocator/index.jsp>) or **Plus** ([www.visa.com/atm](http://www.visa.com/atm)), the 2 most popular networks. There are fees and daily limits associated with withdrawing money using the above networks. Please check with your bank at home for this information.

Traveller's cheques are another good and safe alternative. Be sure to keep a record of their serial numbers, so you are ensured a refund in case they are lost or stolen. The 3 most popular traveller's cheque providers are **American Express** (American Express branches, [www.americanexpress.com](http://www.americanexpress.com)), **Visa** (Citibank branches), **MasterCard** (Thomas Cook Currency Services).

Credit Cards are a convenient way to pay for transactions. **American Express**, **Visa** and **Master Card** (among others) are accepted virtually everywhere in New York.

### Time

For the time difference between New York and your country, please refer to <http://www.timeanddate.com/worldclock/>

## Weather

To check for current weather condition in New York, please refer to <http://www.weather.com/weather/local/10017?lswe=10017&lwsa=WeatherLocalUndeclared&from=whatwhere>

## Medical services

Participants are responsible for making their own inoculations and medical/health insurance arrangements, including life, health, medical evacuations and treatments, and other forms deemed appropriate. The United Nations does not take responsibility for the ill health of any participants during their stay. Medical attention is available during regular working hours from 9:00 a.m. to 5:30 p.m. at the UN Secretariat Building (5th floor).

## Contact Information

### Substantive Officers:

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