



NEW YORK RESOURCE GUIDE

SIXTH SESSION OF THE UNITED NATIONS COMMITTEE OF EXPERTS ON GLOBAL GEOSPATIAL INFORMATION MANAGEMENT

NEW YORK

As of: 12 June 2016

UNITED NATIONS HEADQUARTERS, NEW YORK

These information notes have been compiled to assist you in the preparation for your trip to New York to participate in the **Sixth Session of the United Nations Committee of Experts on Global Geospatial Information Management**.

We would appreciate any comments or suggestions that you have on how to improve these.

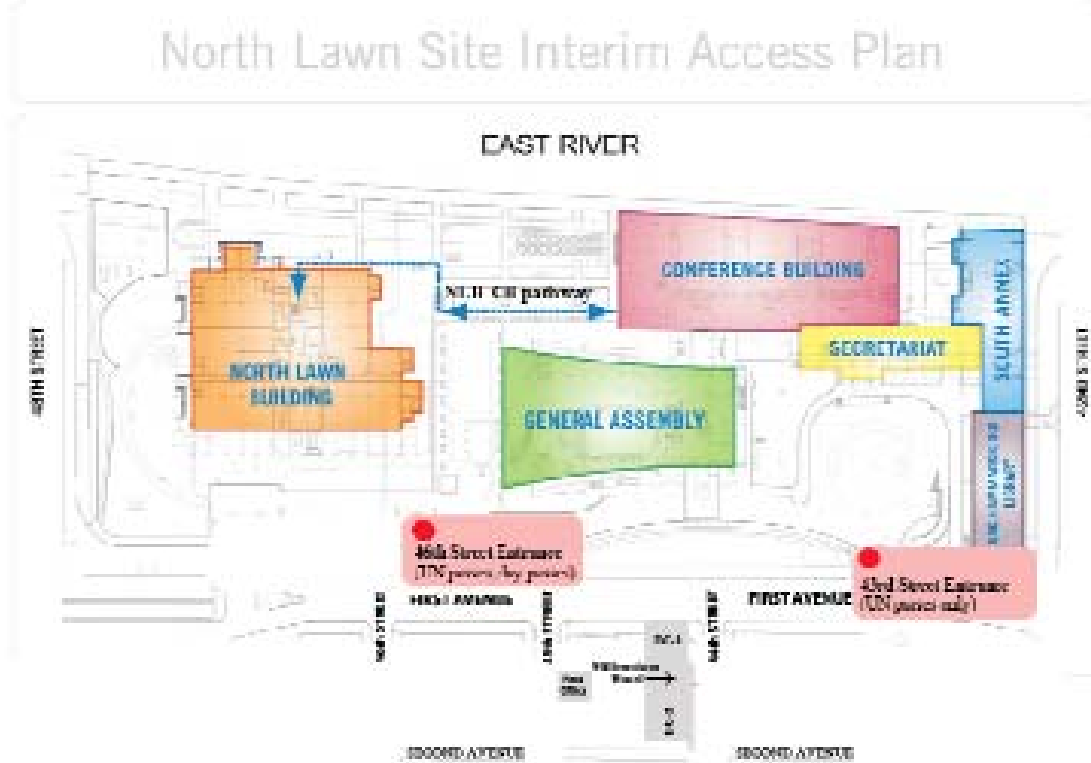
ADMINISTRATIVE ARRANGEMENTS FOR THE MEETINGS

The Sixth Session of the United Nations Committee of Experts on Global Geospatial Information Management will be held from **3 – 5 August 2016** at the United Nations Headquarters. **The opening session will start at 10:30 a.m.** and on subsequent days the meeting will start at 10:00 a.m. The opening session will take place at the Conference Room #4 of the Conference Building. **Please enter the UN premises through the Visitor's Entrance located on First Avenue (between E. 45 & E. 46 Streets).**

Identification Badges and Grounds Passes

We would like to remind you that you will need to comply with the formality of requesting your Permanent Mission to the United Nations in New York to advise the Secretary-General in writing of your intention to participate in the meetings and provide the name(s) of all the members of your delegation. You can find the contact information for your Permanent Mission on the following website: <http://www.un.org/en/members/> . Once your mission has informed the Secretary-General, they will then request a grounds pass to the United Nations premises for you.

Map of United Nations Vicinity



Address and Contact Numbers

Substantive Officers:

Mr. Greg Scott
Room: DC2-1662
Phone: (1-212) 963-8578
Fax: (1-212) 963-9851
Email: scott12@un.org

Mr. Amor Laaribi
Room: DC2-1676
Phone: (1-212) 963-3042
Fax: (1-212) 963-9851
Email: laaribi@un.org

Administrative Assistant:

Ms. Vilma Frani
Room: DC2-1664B
Phone: (1-917) 367-2903
Fax: (1-212) 963-9851
Email: frani@un.org

Working Language(s) of the meetings

The Sixth Session of the United Nations Committee of Experts on Global Geospatial Information Management will be conducted in Arabic, Chinese, English, French, Russian and Spanish and all official documentation will be in 6 UN official languages.

All the other meetings will be conducted in English only.

GENERAL INFORMATION

Immigration Requirements

Participants should contact relevant United States of America embassies or consulates on visa requirements, and obtain the appropriate entry permit where necessary as early as possible.

The official notification letter is generally sufficient to be used as supporting documentation for visa (entry permit) request. Please contact us, should there be any issues with obtaining visa for the purpose of attending this event.

Money

The majority of ATMs (Automated Teller Machines) networks in New York City are linked to a network that most likely includes your bank at home. Hence, you would be able to make a cash withdrawal if you have a cash card (ATM Card) that offers **Cirrus** (<http://www.mastercard.com/atmlocator/index.jsp>) or **Plus** (www.visa.com/atm), the 2 most popular networks. There are fees and daily limits associated with withdrawing money using the above networks. Please check with your bank at home for this information.

Traveller's cheques are another good and safe alternative. Be sure to keep a record of their serial numbers, so you are ensured a refund in case they are lost or stolen. The 3 most popular traveller's cheque providers are **American Express** (American Express branches, www.americanexpress.com), **Visa** (Citibank branches), **MasterCard** (Thomas Cook Currency Services).

Credit Cards are a convenient way to pay for transactions. **American Express**, **Visa** and **Master Card** (among others) are accepted virtually everywhere in New York.

Hotels

Arrangements for hotels need to be made by individual participants (or their Mission) at hotels of their own choice. A list of hotel in the vicinity of the UN is provided below.

Please note that a credit card is normally required to make a reservation, participants should plan accordingly.

**NEW YORK RESOURCE GUIDE
UNITED NATIONS STATISTICS DIVISION**

Participants can contact hotels directly and make reservations. If you need assistance you should contact American Express, United Nations New York, (Tel. 1-877-418-9652, Outside the US: 1-336-291-1394, Fax. 1-917 967 9693 and Email unsec@aexp.com).

Participants can also contact your country's Mission to the United Nations which may be able to assist you (contact details for missions can be found at <http://www.un.org/en/members/>). Participants should make the necessary reservations at least one week prior to the event.

Below is the list of hotels located in the vicinity of the United Nations.

Below are some popular web sites for hotels:

www.expedia.com
www.hotels.com
www.orbitz.com

UNITED NATIONS HOTEL LIST 2015*

Hotel name	Hotel Address	Telephone#
70 Park Avenue – Kimpton Hill	70 Park Avenue, New York, NY	212-973-2400
Club Quarters Grand Central	128 East 45 th St. New York, NY	212-986-6400
Courtyard Central Park Marriott	1717 Broadway, New York, NY	212-324-3774
Dylan Hotel	52 East 44 th St. New York, NY	212-338-0500
Hilton Garden Inn Midtown East	206 East, 52 nd St. New York, NY	212-794-6000
Hilton Manhattan East	304 East, 42 nd St., New York, NY	212-986-8800
One UN New York Hotel	1 United Nations Plaza, New York, NY	212-758-1234
Residence Inn Central Park	1717 Broadway, New York, NY	212-324-3774
Residence Inn Marriott/Midtown East	148 East, 48 th St., New York, NY	212-980-1003
Roger Smith	501 Lexington Ave., New York, NY	212-755-1400
The Kimberly hotel	145 East 50 th St., 3 rd Ave, New York, NY	212-702-1600
The Kitano Hotel	66 Park Ave., New York, NY	212-885-7000
The New York Edition	5 Madison Ave., New York, NY	212-413-4200
The Westin at Grand Central	212 East, 42 nd St., New York, NY	212-490-8900
Warwick	65 West, 54 th St., New York, NY	212-247-2700

***When making hotel booking, please ask for "United Nations special rate"**

**A GUIDE TO FOOD IN THE UNITED NATIONS COMPLEX AND
 NEIGHBOURHOOD**

Snacks / Cafés / Delicatessens	Restaurants
Palm Too 840 Second Ave. (212) 687-2953	The Amish Market 45 th St. between 2 nd and 3 rd Avenue
Garden Plaza 303 E 44 th St. between 1 st and 2 nd Avenue (212) 338-9604	Patsy's Pizzeria 801 2 nd Avenue between 42 nd and 43 rd St. (212) 878-9600
UNICEF Café Three UN Plaza, 1 st Floor 44 th St. between 1 st and 2 nd Avenue Hours: M-F: 8:30am-4:30pm	Keats (Irish Pub) 2 nd Avenue between 44 th and 45 th St. (212) 682-5490
United Nations Riverview Café Conference Building - 4 th Floor South Hours: Monday through Friday 8 AM to 3 PM	Sushi Yasuda (Japanese) 204 E 43 rd St between 2 nd and 3 rd Avenue (212) 972-1001
United Nations delegates dinner room Conference Building – 4 th Floor North Hours: M-F from 11:30 a.m. to 2:30 p.m.	Aburiya Kinnosuke (Japanese) 213 E 45 th St. between 2 nd and 3 rd Avenue (212) 867-5454)
Shih Lee's Chinese Eatery 311 W. 45 th between 1 st and 2 nd Avenue	Ali Baba's Terrace (Turkish) 862 2 nd Avenue at 46 th St. (212) 888-8622
John's Coffee Shop 823 2 nd Avenue at 44 th St.	Phoenix Garden (Chinese) 242 E. 40 th St. between 2 nd and 3 rd Avenue 212-983-6666
Pizza Rustica 817 2 nd Avenue between 43 rd and 44 th St.	Sparks Steak House 210 E 46 th St. between 2 nd and 3 rd Avenue (212) 687-4855
Grand Central Oyster Bar 98 E at 42 nd St. at Grand Central Terminal Enter at Vanderbilt Avenue between 42 nd and 43 rd St (212) 490-6650	

AIRPORTS

There are 3 major airports serving New York City. They are:

1. **John F. Kennedy International Airport:** Phone: 1-718-244-4444
Located in Queens, New York, about 15 miles from Midtown Manhattan.
2. **LaGuardia Airport:** Phone: 1-718-533-3400.
Located in Queens, about 8 miles from Midtown Manhattan.
3. **Newark International Airport:** Phone: 1-973-961-6000
Located in New Jersey, about 16 miles from Midtown Manhattan.

Airport Transportation

Complete transportation information for the above 3 airports can be obtained by calling **Air-Ride** ph: 1-800-AIR RIDE (toll free number within the U.S.). Please find below the options of transportation from the airports to Midtown Manhattan:

TRANSPORTATION FROM AIRPORTS TO MANHATTAN

(Fares are subject to change)

FROM JFK AIRPORT:

Service	Fare	Estimated Time of Arrival	Frequency	Notes
<p>AirTrain JFK (www.panynj.gov/airtrain)</p> <p>Connection with NYC subway (www.mta.info/nyct/subway)</p> <p>Connection with Long Island Railroad (LIRR) direct to Penn Station (www.mta.info/lirr)</p>	<p>\$5 Enter/Exit Fare + Subway Fare (\$2.50)</p> <p>\$5 Enter/Exit Fare + Train Fare (Peak hrs:\$8.75, off-peak hrs \$6.25)</p>	<p>55 minutes</p> <p>40 minutes</p>	<p>Service available 24 hrs.</p> <p>Air Train:4-10 minutes Subway:4-12 minutes. LIRR: 2-22 minutes depending on the time of the day.</p>	<p>Connect to “E” subway train/LIRR at ‘Jamaica Station’.</p> <p>Use pay-per-ride Metrocard is required to ride Air Train.</p>
<p>New York Airport Service Express Bus (1-718) 875-8200 (http://www.nyairportsservice.com)</p>	<p>\$15</p>	<p>45 - 65 minutes (longer at peak hours)</p>	<p>Every 15-30 minutes 6:15 a.m. - 11:10 p.m.</p>	<p>Grand Central Terminal (bus stops at 125 Park Ave. between E. 41st and E. 42nd Streets) Transfer available to hotels between E. 27th and E. 63rd Streets.</p>
<p>SuperShuttle Manhattan Shared door to door minibus 1-800-258-3826 (www.supershuttle.com)</p>	<p>\$ 23</p>	<p>45 – 75 minutes (depending on traffic)</p>	<p>Available 24 hours.</p>	<p>No reservation is required for trip from Airport to Manhattan. Follow the signs to Ground Transportation Desk near the Baggage Claim area. Ask an agent to arrange for service or call Super Shuttle directly from the courtesy phone. 24-48 hours reservations required for return service.</p>
<p>Taxi</p>	<p>Flat rate \$45 plus tolls (\$4.00 each) and tips (10-15% is customary).</p>	<p>40 - 60 minutes (longer at peak hours).</p>	<p>Available 24 hours a day.</p>	<p>Follow the signs to Taxi Stands in front of terminals.</p>

FROM NEWARK INTERNATIONAL AIRPORT:

Service	Fare	Estimated Time of Arrival	Frequency	Notes
<p><u>AirTrain Newark</u> (http://www.panynj.gov/airtrainnewark/what.index.html) 1-800-AIR RIDE</p> <p>Connection with NJTransit (www.njtransit.com) 1-800-772-2222 or (973) 762-5100</p>	<p>\$5 + NJ Transit Fare (\$6.55)</p>	<p>40 minutes</p>	<p>Air Train: 8-12 minutes. Available 24 hours. NJ Transit: 7-30 minutes depending on the time of the day between 4:46 a.m. and 1:55 a.m. For exact times check www.njtransit.com or call 1-800-626-RIDE</p>	<p>Take Air Train to 'Newark Int'l Airport Station' and transfer the NJ Transit Trains to New York Penn Station.</p>
<p><u>Olympia Airport Express</u> 1-877- 8-NEWARK 1-877 863-9275 (http://www.coachusa.com/olympia/ss.newarkairport.asp)</p>	<p>\$25 round-trip or \$15 one-way. \$16 one-way transfers to hotels via Grand Central Station.</p>	<p>30 - 60 minutes (longer at peak hours)</p>	<p>Every 20-30 minutes 4:00 a.m. - 11:00 p.m.</p>	<p>Drop off service to Grand Central Terminal (120 E. 41st St, between Park and Lexington Ave.), Port Authority (E. 42nd St and 8th Ave) or Penn Station (W. 34th st and 8th Ave)</p>
<p><u>SuperShuttle Manhattan</u> Shared door to door minibus 1-800-258-3826 (www.supershuttle.com)</p>	<p>\$23</p>	<p>30 – 60 minutes (longer at peak hours)</p>	<p>Available on demand 24 hours.</p>	<p>No reservation is required for trip from Airport to Manhattan. Follow the signs to Ground Transportation Desk near the Baggage Claim area. Ask an agent to arrange for service or call Super Shuttle directly from the courtesy phone. 24-48 hours reservations required for return service.</p>
<p><u>Taxi</u></p>	<p>Flat rate ranging from \$30 to \$45 plus tolls (\$6.00 each) and tips (10-15% is customary).</p>	<p>40 minutes (longer at peak hours).</p>	<p>Available during flight hours.</p>	<p>Follow the signs to Taxi Stands outside arrival areas.</p>

FROM LA GUARDIA AIRPORT:

Service	Fare	Estimated Time of Arrival	Frequency	Notes
<p><u>New York Airport Service Express Bus</u> (1-718) 875-8200 (http://www.nyairportservice.com)</p>	<p>\$12</p>	<p>30 - 45 minutes, (longer at peak hours)</p>	<p>Every 20-30 minutes 7:00 a.m. - 11:00 p.m.</p>	<p>Grand Central Terminal (Vanderbilt Ave. and E. 42nd Streets) Transfer available to hotels between E. 31st and E. 59th Streets.</p>
<p><u>SuperShuttle Manhattan</u> Shared door to door minibus 1-800-258-3826 (www.supershuttle.com)</p>	<p>\$15 - \$19</p>	<p>45 – 75 minutes (depending on traffic)</p>	<p>Available on demand 7:00 a.m. - 11:30 p.m.</p>	<p>No reservation is required for trip from Airport to Manhattan. Follow the signs to Ground Transportation Desk near the Baggage Claim area. Ask an agent to arrange for service or call Super Shuttle directly from the courtesy phone. 24-48 hours reservations required for return service.</p>
<p><u>Taxi</u></p>	<p>\$21 - \$30 plus tolls (\$4.00) and tips (10-15% is customary) plus night surcharge (\$0.50 from 8:00 p.m. to 6:00 a.m.) or weekday surcharge (\$1 Mon to Fri from 4:00 p.m. to 8:00 p.m.) if applicable.</p>	<p>20 - 30 minutes (longer at peak hours).</p>	<p>Available during flight hours.</p>	<p>Follow the signs to Taxi Stands in front of terminals.</p>

LOCAL TRANSPORTATION

Subway and buses (<http://www.mta.info/>) are a convenient way to get around Manhattan. **Metro Card** valid for subway and bus can be purchased at subway stations.

- Single: trip fare is \$2.75.
- 7-Day Metro Card costs \$31.00 (unlimited ride for one week for one person)

Yellow Cab Taxis are readily available around Manhattan. Taxis are a safe alternative for late night travel when train and buses can be few and far between. It is advisable not to take taxis without meters (illegal taxi), as they could charge exorbitant fares. Taxi fees can be paid in cash or credit card, however, if paying in cash, it is a good idea to have small bills because taxi drivers usually cannot change anything higher than \$20. While taxis are relatively expensive for a single person, they are more affordable with 3 or more riders. The rates for taxis are as follows:

Initial fare.....	\$2.50
Each 1/5 mile (4 blocks)P.	\$0.50
Each 1 minute idle.....	\$0.40
Night surcharge.....	\$0.50 (after 8:00 p.m. until 6:00 a.m.)
Additional riders.....	FREE

Pay only what's on the meter, plus a 15-20 per cent gratuity. On all trips within New York City, any bridge and tunnel tolls to the destination shall be paid by the passenger, who shall be so informed before the start of the trip. On all trips within the City of New York, return tolls shall not be charged except for trips over the Cross Bay Veterans, Marine Parkway-Gil Hodges Memorial, and Verrazano Narrows Bridges. On trips beyond the City of New York, all necessary tolls to and from the destination shall be paid by the passenger. There are additional charges for crossings outside the metropolitan area and New Jersey. Passengers are required to pay one way.

POSTAL SERVICES

United Nations Post Office

Dag Hammarskjöld Library
 (First Basement level)
 1st Avenue (42nd Street, entry via Visitor's Entrance)

Grand Central Station
 450 Lexington Ave.
 New York, NY 10017
(1-800) 275-8777

CONFIRMATION OF RETURN FLIGHTS

Please contact the airline directly to reconfirm your flight.

TIME

For the time difference between New York and your country, please refer to <http://www.timeanddate.com/worldclock/>

WEATHER

To check for current weather condition in New York, please refer to <http://www.weather.com/weather/local/10017?lswe=10017&lwsa=WeatherLocalUndeclared&from=whatwhere>