

UN-GGCE International Workshop on the Integration of Terrestrial, Maritime, Built and Cadastral Domains “Joining Land and Sea”
Bogor, Indonesia, 2 – 5 December 2024

Logistical and Information Note

Preamble

In this logistical and information note, you will find all relevant information about the logistics and arrangements for the UN-GGCE International Workshop on the Integration of Terrestrial, Maritime, Built and Cadastral Domains “Joining Land and Sea”, including information on the venue, visa, accommodation, and general information about Bogor, Indonesia.

Administrative arrangements for the meeting

The International Workshop on the Integration of Terrestrial, Maritime, Built and Cadastral Domains “Joining Land and Sea” for UN-GGCE and Badan Informasi Geospasial will be held from 2 – 5 December 2024 at the Novotel Bogor Golf Resort and Convention Center, Bogor, Indonesia. The meeting will generally be from 9:00 a.m. to 5:00 p.m each day. On the 2nd of December, there will be a Welcome Dinner from 7:00 p.m. to 9:00 p.m.

	MONDAY 2 Des	TUESDAY 3 Des	WEDNESDAY 4 Des	THURSDAY 5 Des
MORNING	Opening Session	Workshop: Challenging and Issues	Mobilization to Badan Informasi Geospasial (BIG)	Summary and next steps
	Workshop: Exploring Case Studies	Workshop: Standards, Policies, and Legal Aspects	Technical visit to BIG office (by invitation)	Closing ceremony
AFTERNOONS	Workshop: Geodetic Approach in Joining Land and Sea	Workshop: Geoid, Sea Level Modelling, and Height System Issue	City tour to Jakarta (by invitation)	
	Discussion	Roadmap to joining land and sea		
	Welcome Dinner (by invitation)	Group Dinner (invitation only)	Group Dinner (invitation only)	

Registration

Attendance at the "Joining Land and Sea" workshop of the UN-GGCE is by invitation only. All invited participants must confirm their attendance no later than **Monday, 14 October 2024** by completing the following steps:

1. Reply to the invitation email.
2. Register for the workshop at: <https://unggce.big.go.id>.

Venue

The "Joining Land and Sea" workshop of the UN-GGCE will be held at the Novotel Bogor Golf Resort and Convention Center, Bogor, Indonesia at Jl. Golf Estate Bogor Raya, Sukaraja, Kec. Sukaraja, Kabupaten Bogor, Jawa Barat 16710, Indonesia



Novotel Bogor Golf Resort and Convention Center is situated within the peaceful Bogor Raya Golf Estate, next to the prestigious 18-hole golf course. Just 50 minutes from Jakarta, the hotel provides a refreshing atmosphere, lies at the foot of several mountains, and is close to popular tourist attractions in Bogor. a detailed location of Novotel Bogor Golf Resort and Convention Center is in the following link: <https://shorturl.at/tzbGn>



At the venue, Novotel Bogor Golf Resort and Convention Center, Bogor, there will be a security check at the entrance to the area. Please spare some extra time for checking. Please ensure that you bring both your identity document and your confirmation of attendance.

Access to the Venue by Transportation:

Please note that transportation for international arrivals will be arranged after the event registration has been submitted on the [website](#). Further details will be provided upon completion of the registration process.

In any case, to reach Bogor City where the venue is located, you can follow these options:

By car: If you are driving a car, simply use a GPS map or map application for directions. Bogor is accessible via major highways, and parking may be available at the venue.

By train: You can take a train from Jakarta or nearby cities to Bogor Station. The train service is frequent and a convenient option. Please find more information on the official website of KAI (Kereta Api Indonesia): <https://kai.id>

By bus: A local bus company (<https://transpakuan.co.id>) and the local public car named: Angkot operate routes to Bogor from various locations. Check the schedules and choose a bus that fits your travel time.

By Taxi: Here are some recommendations for taxis: Bluebird (you can download Bluebird app: <https://reservation.bluebirdgroup.com/>) or/and Grab online taxi (you can download Grab app: <https://shorturl.at/CznPu>). Payment methods are available, both in cash (IDR) or credit card.

Language

The working language of the Workshop on Joining Land and Sea is English.

FAQ to facilitate entry into Indonesia

Immigration Requirements

When entering Indonesia, you will need to show the following documents, depending on your nationality:

- Indonesian Nationals: Valid passport or national ID card (for domestic travel).
- Visa-Exempt Nationals: Nationals of certain countries can enter Indonesia without a visa for short stays (usually up to 30 days). They must present a valid passport.
- Visa Nationals: If your nationality requires a visa, you will need a valid passport and the appropriate Indonesian visa.

Additionally, non-Indonesian travelers showing up at the Indonesian port of entry may be asked to present the following documents in order to be allowed to enter Indonesia:

- A passport or travel document, issued within the last ten years, and valid for at least six months beyond their planned exit date from Indonesia.
- Proof of sufficient funds for the entire stay in Indonesia.
- A round-trip or onward travel ticket.
- (Optional but recommended): Travel insurance covering the entire stay in Indonesia.

Ensure that the Indonesian border officer stamps your passport if you are permitted to enter. Without a stamp, you could be fined or detained in Indonesia.

Passports:

Please ensure that your passport is valid for at least six months beyond your planned exit date from Indonesia, has at least two blank pages, and was issued within the last ten years.

Visas:

Please find the general information about Visa in Indonesia on [The Official eVisa website for Indonesia \(imigrasi.go.id\)](https://imigrasi.go.id)

Airports

Soekarno–Hatta International Airport Jakarta (CGK)

The main international airport is the Soekarno–Hatta International Airport Jakarta (CGK), located 80 kilometers northwest of Bogor. Travel time from CGK to the venue is approximately 1-2.5 hours depending on the traffic situation.

Public transportation from the airport to the venue

To reach the venue from Soekarno–Hatta International Airport Jakarta you can use these options:

- The DAMRI bus service works from pool to pool. DAMRI is available at the DAMRI pool located in each airport terminal. The estimated fare is IDR 100,000 up to IDR 150,000 (approximately \$8 - \$10). Please find more information on DAMRI's official website or you can download the app at: <https://damri.co.id/>.
Important Note: Please be aware once you arrive at the Bogor DAMRI Pool, you will need to arrange local transportation from Bogor DAMRI Pool to the venue.
- Official airport taxis are available at designated taxi stands outside the terminals. Look for the signs directing you to the taxi area. The recommended taxi is Bluebird. The estimated fare is IDR 200,000 up to IDR 400,000 (approximately \$15 - \$30).
Important Note: Please be aware that the estimated fare does not include highway fees.
- Ride-hailing service applications which may offer competitive fares and ease of use. such as:
 1. Grab (<https://www.grab.com/id/en/download/>); or
 2. Gojek (<https://www.gojek.com/blog/gojek/download>)

Accommodations

Arrangements for accommodation and hotel reservations shall be made by each participant. Participants are encouraged in the same hotel as the venue for convenience, but there are nearby hotels from the venue to be considered. Please note that cash or a credit card are accepted as payment methods. A hotel reservation can also be made through online booking travel platforms or direct to its hotel website.

Hotel	Details
Hotel Novotel Bogor Golf Resort & Convention Center	Address: Jl. Golf Estate Bogor Raya, Bogor, West Java 16710, Indonesia Phone: +62 251 8271555 Website: www.novotel.com
Aston Bogor Hotel	Address: Jl. Dreded Pahlawan, Bogor Nirwana Residence, Bogor, West Java 16132, Indonesia Phone: +62 251 8200300 Website: www.astonhotelsinternational.com

Hotel	Details
Santika Bogor Hotel	Address: Botani Square Bogor, Jl. Raya Pajajaran, RT.04/RW.05, Tegallega, Kecamatan Bogor Tengah, Kota Bogor, Jawa Barat 16127 Phone: +62 2518400707 Website: https://mysantika.com/indonesia/bogor/hotel-santika-bogor
Ibis Styles Bogor Raya	Address: Jl. Golf Estate Bogor Raya, Sukaraja, Kec. Sukaraja, Kabupaten Bogor, Jawa Barat 16710 Phone: +62 251 8271999 Website: https://shorturl.at/fl3MR
The 101 Bogor Suryakencana	Address: Jl. Suryakencana No. 179-181, Bogor, West Java 16141, Indonesia Phone: +62 251 7565101 Website: www.the101hotels.com

Technical Visit by Host

Technical Visit: Badan Informasi Geospasial (BIG) Office

Badan Informasi Geospasial (Geospatial Information Agency) is formerly known as Badan Koordinasi Survey dan Pemetaan Nasional (National Coordinator for Survey and Mapping Agency). BIG is primarily responsible for managing geospatial information in Indonesia. BIG also plays a crucial role in implementing the One Map Policy, to standardize the maps and the references to ensure consistency in spatial data for national development.

BIG is located in Cibinong, West Java (6° 29' 27.79" S. 106° 50' 56.08" E) within the Cibinong Science Center, a key area for research and development. BIG is surrounded by lush greenery and small lakes, creating a peaceful and scenic environment. At BIG, there are four Continuously Operating Reference Stations (CORS) stations, namely: BAKO, CIBG, BAK1 and SBIG. These CORS Stations continuously collect satellite data like GPS, GLONASS, and Galileo, serving as reliable reference points for precise geodetic positioning. The data is useful in various fields, including surveying, meteorology, GIS, and space weather monitoring.

A glimpse of information about these CORS Stations:

1. BAKO is the oldest established CORS station in Indonesia,
2. CIBG is owned by REGINA-France; and
3. SBIG was constructed through a collaboration between BIG and the German Research Centre for Geosciences (GFZ) for scientific research purposes

For more information, please visit: www.big.go.id



Site Visits:

1: Mangrove Ecotourism Center “Taman Wisata Alam Mangrove Angke Kapuk”

Taman Wisata Alam Mangrove Angke Kapuk is in North Jakarta, located within the Pantai Indah Kapuk (PIK) area. This urban mangrove conservation area offers a pristine and serene natural retreat amidst the city, serving as an ecological sanctuary with diverse wildlife. The park spans several hectares of protected mangrove forest, providing a tranquil environment rich in biodiversity. It is home to various bird species, reptiles, and fish, making it a prime destination for nature enthusiasts and birdwatchers. Visitors can explore the peaceful mangrove ecosystem via walking trails and enjoy scenic waterway views.

Important Note: As a protected area, strict guidelines are in place to preserve the mangrove ecosystem. Visitors must avoid littering, damaging plants, or disturbing wildlife.

For more info, please visit: <https://jakartamangrove.id>



2: Kota Tua Jakarta (Old Town of Jakarta “Batavian en Omstreken”)

Kota Tua is also known as Old Town of Jakarta or the original name was Batavia. The Dutch founded it in the 17th century as a key port on the spice route through Southeast Asia and it became one of the main cities for the Dutch East India Company.

What is left today are the remnants of the original walled city built during that period, and the buildings left standing are stark reminders of the Dutch influence of early Jakarta. Kota Tua sparks colonial architecture of the Dutch influence such as the streets and the buildings.

As you wander around Kota Tua, you will be captivated by the large pillared building of Dutch designs that have been converted into Museums today. The streets and canals boast buildings and structures dating back to colonial times.

There are museums clustered around the Kota Tua area. The Jakarta History Museum is the most prominent and gives you a real feel for the history of Batavia. There is also a Maritime

Museum, a Bank Museum and even a Wayang Museum. Photography is generally allowed, but museum-specific rules should be checked.

For more information, please visit: <https://www.indonesia.travel/id/en/trip-ideas/explore-jakarta-kota-tua-today-s-old-batavia.html>!

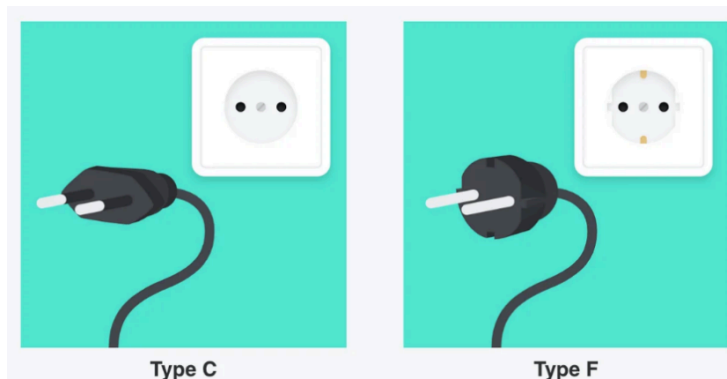


Weather

Please check the weather forecast on [Bogor, West Java, Indonesia Weather Forecast | AccuWeather](#)

Electricity

In Indonesia, the power plug sockets are of type C and F. The standard voltage is 230V and the frequency is 50 Hz



Currency and Exchange

The currency is the Indonesian Rupiah (IDR).

Exchange rates: [Bank Indonesia \(bi.go.id\)](https://www.bi.go.id)

Time Zone

The time zone is Western Indonesia Time (WIB). which is UTC +07:00. For the time difference between Bogor and your country, please refer to <http://www.timeanddate.com/worldclock/>.

Health Facility

Bogor, West Java, has a range of health facilities that provide various medical services. Below are some healthcare facilities near **Hotel Novotel Bogor Golf Resort and Convention Center**:

- **BMC Mayapada Hospital** (<https://maps.app.goo.gl/UhnyQscxcyBK3ckG9>)
Location: Jl. Pajajaran Indah V No.97, RT.01/RW.11, Baranangsiang, Kec. Bogor Tim., Kota Bogor, Jawa Barat 16143
Phone: 150770
- **PMI Bogor Hospital** (<https://maps.app.goo.gl/kVAcKX33SHoNXfpD6>)
Location: Jl. Raya Pajajaran No. 80, Babakan, Kec. Bogor Tengah, Kota Bogor, Jawa Barat 16153
Phone: (0251) 8324081
Email: rs.pmi@pmi.or.id
- **Kimia Farma (Pharmacies)** (<https://maps.app.goo.gl/4wjrXA46yqVhwcdt7>)
Kimia Farma is one of Indonesia's leading pharmacy chains, with several branches across Bogor, including locations near the city center. They offer a wide range of services and products, including prescription and non-prescription drugs, traditional medicines, vitamins, supplements, medical equipment, personal care items, and beauty products. Additionally, Bogor has several independent pharmacies, ensuring that visitors have easy access to healthcare products throughout their stay.

Hygiene

Water Safety:

In most parts of Indonesia, drinking tap water directly is prohibited since it is not drinkable, but it is still safe to use tap water to brush your teeth. It is advisable to drink bottled water.

Food Safety:

- **Hand Hygiene:** Wash your hands regularly and use hand sanitizer to reduce the risk of illness.
- **Food Guidelines:** When purchasing food from markets, choose fruits that can be peeled or washed with bottled water. Ensure meat, especially chicken, is thoroughly cooked. If you are not accustomed to spicy food, limit your consumption.
- **Seafood Caution:** If you are not near the coast, it is advisable to be cautious with seafood as it may not always be fresh. Please be mindful of the restaurant's offerings if you have seafood allergies.

Animal Safety:

Avoid Contact with Animals: While Bogor does not have a significant presence of stray animals, avoid feeding or approaching any animals you may encounter.

Additional Information

Bogor has a wide range of traditional culinary (for example toge goreng, soto mie bogor and laksa bogor) and popular tourist destinations like **Bogor Botanical Gardens** and **Musem Zoologi** (Zoological Museum) which lie at the heart of Bogor City.

For your daily needs, there are 24-hour convenience stores available around the venue and throughout Bogor, including **Indomaret** and **Alfamart**. Payments can be made using cash, credit/debit cards, and QRIS (if supported by your bank).

Currency Exchange Service and Automatic Transfer Machine (ATM)

As a popular city for domestic and international tourists, you can find money changers and/or ATMs in Bogor City, here are some money changers near the venue:

1. Money Changer Dolarasia (<https://g.co/kgs/AhLoJAp>)
2. PT. Saranatama Usaha Mandiri (<https://g.co/kgs/Cf4g83M>)

ATMs in Bogor are widely available and can be found in various locations, including:

1. Convenience Stores:

Many Indomaret and Alfamart locations have ATMs, making them convenient spots for cash withdrawals.

2. Shopping Malls and Supermarkets:

Botani Square Mall and other shopping centers have multiple ATMs from different banks.

3. Banks:

Major banks such as Bank Mandiri, Bank Central Asia (BCA), Bank Negara Indonesia (BNI), and Bank Rakyat Indonesia (BRI) have ATMs at their branches throughout Bogor.

4. Gas Stations:

Many gas stations around Bogor also have ATMs for quick access while on the road.

5. Tourist Areas:

Popular tourist destinations like the Bogor Botanical Gardens and Presidential Palace area often have nearby ATMs for visitors.

Most ATMs in Bogor accept international cards (Visa, MasterCard), but it's good to check with your bank regarding fees and compatibility.

Inquiries

For questions related to the local logistical arrangements, please contact:

Yudith Octora Sari

Badan Informasi Geospasial

Email: yudith.octora@big.go.id

or

Walaa Allahham

United Nations Global Geodetic Centre of Excellence

Email: walaa.allahham@un.org