HIGH-LEVEL GROUP OF THE
INTEGRATED GEOSPATIAL INFORMATION FRAMEWORK (HLG-IGIF)
Second meeting (virtual)
Thursday, 20 May 2021, 10:00 hrs. – 12:00 hrs. (UTC) / 06:00 a.m. – 8:00 a.m. (EDT/UTC-4)

Provisional Agenda:
1) Welcome and Introductions
2) Adoption of Agenda and Organization of the Meeting
3) Review and Discussion of the proposed HLG-IGIF Strategic Plan
4) Develop a High-Level Plan of Action
5) Working modality for the HLG-IGIF
6) Schedule of work for the HLG-IGIF (next 12 months)
7) Conclusion

http://ggim.un.org/UNGGIM-HLG-IGIF/
AGENDA ITEM #1
Welcome and Introductions
Membership of the High-level Group

"The High-Level Group of the Integrated Geospatial Information Framework (HLG-IGIF) aims to: provide the strategic leadership, promotion, coordination, planning and oversight to successfully sustain the uptake and implementation of the IGIF; explicitly demonstrate the societal value and impact of the IGIF, and associated progress towards enabling the achievement of the SDGs; provide expertise and advice to assist countries in their implementation of the IGIF at the country level; and mobilize needed resources for implementation and to maintain the momentum and evolving refinement of the IGIF with Member States and other key stakeholders."


AGENDA ITEM #2
Adoption of Agenda and Organization of the Meeting

00:01  1) Welcome and Introductions (Secretariat and Co-Chair)
       a) Acknowledgement of members of the HLG and their executive role in sustaining and advancing the IGIF
       b) Primary focus of the Meeting – the Strategic Plan

00:10  2) Adoption of Agenda and Organization of the Meeting (Co-Chair)

00:15  3) Review and Discussion of the proposed HLG-IGIF Strategic Plan (Co-Chair)
       a) Goal 1 – Strengthen Communication
       b) Goal 2 – Improve Data Governance, Sharing and Accessibility
       c) Goal 3 – Strengthen Capacity Building to foster Implementation of the IGIF
       d) Goal 4 – Support appropriate funding for operationalizing the IGIF at the country-level
       e) Goal 5 – Expand collaboration among regions and member states
       f) Goal 6 – Contribute to improvements of the IGIF

00:45  4) Develop a High-Level Plan of Action (Co-Chair)

01:15  5) Working modality for HLG-IGIF (Co-Chair)

01:30  6) Schedule of work for the HLG-IGIF (next 12 months) (Co-Chair)
       a) Tasks in preparation for 11th Session of UN-GGIM
       b) Development of a 12-month schedule for advancing the Strategic Plan
       c) A start to a proposed plan of Work (Work Plan)

01:55  7) Conclusions (Co-Chair)
       a) Meeting summary and outcomes
       b) Next Meeting

02:00
AGENDA ITEM #3
Review and Discussion of the proposed HLG-IGIF Strategic Plan

Key Functions of HLG-IGIF ToR

1. Communicate, promote and grow the importance and relevance of the IGIF and other relevant UN-GGIM frameworks to policy and decision-makers within and outside the global geospatial information community;
2. Engage with and provide guidance on how geospatial information can be communicated and managed at the executive leadership level and can be utilized in decision-making roles within and across government to support global to national development agendas and priorities;
3. Provide an enabling environment to discuss strategies and activities for strengthening national capacities to effectively manage geospatial resources in order to modernize national integrated geospatial information arrangements within and across countries and regions;
4. Identify opportunities, including training arrangements, to develop relevant resources and training materials on the implementation of the IGIF, in order to provide the best possible support for countries, in particular, countries in special situations;
5. Address and advocate for resource mobilization, including in the context of funding entities, to sustain and maintain the momentum and refinement of the IGIF as a continual evolving process for strengthening capacities to design, develop and implement the IGIF at the country-level, as well as identifying ways to leverage the resources and creativity of academia, international geospatial societies, and the private sector, etc.;
6. Mobilize resources and institutions inside and outside the geospatial information community, understand their needs, and if required, coordinate their actions to serve sustainable development as deemed appropriate, thereby further expanding partnerships (i.e., foundations and development organizations); and
7. Review and make recommendations on the IGIF, including revisions and future trends, to UN-GGIM, as appropriate.

Goals of HLG-IGIF Strategic Plan

1. Strengthen Communication
2. Improve data governance, sharing and accessibility
3. Strengthen Capacity building to foster implementation of the IGIF
4. Support appropriate funding for operationalizing IGIF at the country-level
5. Expand collaboration among regions and Member States
6. Contribute to improvements of the IGIF

Any comments to the overall structure? Is there something missing? Any edits or refinements needed?
**AGENDA ITEM #3**
Review and Discussion of the proposed HLG-IGIF Strategic Plan

**Goal 1**
- Strengthen Communication

**Outcome 1**
- Strengthened communication and understanding on the importance of the IGIF and strengthened the cooperation with the UN regional entities, other relevant UN-GGIM initiatives and other stakeholders.

**Focus Area 1**
- Development and implementation of a communication strategy.

**Goal 2**
- Improve data governance, sharing and accessibility

**Outcome 2**
- Supported decision making and policy setting towards the attainment of the SDGs

**Focus Area 2**
- Standardization and harmonization of fundamental data sets for the framework.
- Initiate a task how to create a framework for data development and implementation, and secure data sharing.
- Develop mechanisms to enable sustained use of geospatial data sets for decision making and policy setting.
- Apply the HLG IGIF strategy, considering each of the nine Strategic Pathways of the IGIF to preserve the full scope of the Framework.
AGENDA ITEM #3
Review and Discussion of the proposed HLG-IGIF Strategic Plan

Goal 3

• Strengthen capacity building to foster the implementation of the IGIF

Outcome 3

• Improve national integrated geospatial information arrangements and management of geospatial data sets

Focus Area 3

• HLG-IGIF serve as executive champions of the IGIF promoting the implementation and use of the IGIF.
• Enable developing countries, particularly those who have little or no geospatial capacity. Strengthening existing geospatial information management functionality follows.
• Support active communication, awareness campaigns, capacity building and promotion of the IGIF.
• Engage with UN-GGIM thematic groups and other stakeholders.

Goal 4

• Support sustainable funding and capacity building

Outcome 4

• Support appropriate funding for the operationalization of the IGIF at the country-level

Focus Area 4

• Provide guidance and technical support for developing countries to enable the implementation of the IGIF.
• Mobilize funding to foster the implementation of the IGIF.
• Use all available resources from members of the HLG. Each HLG member assumes some level of responsibility.
• Enable developing countries, particularly those who have little or no geospatial capacity. Strengthening existing geospatial information management functionality follows.
• Mobilize needed resources for implementation and to maintain the momentum and evolving refinement of the IGIF with Member States and other key stakeholders.
**AGENDA ITEM #3**

**Review and Discussion of the proposed HLG-IGIF Strategic Plan**

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**Goal 5**

- Expand collaboration among regions and member states

**Outcome 5**

- Engage major relevant entities within and outside of the geospatial community in the implementation of the IGIF

**Focus Area 5**

- Support and encourage regions to establish sustained collaboration related to the implementation and use of the IGIF and other relevant UN-GGIM frameworks. Set objectives that can enhance cooperation at a regional level as well as foster collaboration between regions.
- Encourage member states to develop a process for engaging relevant stakeholders for the implementation of the IGIF and other relevant UN-GGIM frameworks.
- Identify opportunities and encourage collaboration enabling sustained implementation of the frameworks.
- Utilise a broad network and where needed including experts in fields such as statistics, management, policy and legal, finance, education, and technology.
- Engage with UN-GGIM thematic groups and other stakeholders.

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**Goal 6**

- Contribute to the improvement of the IGIF

**Outcome 6**

- Improve gaps, update, and maintain the IGIF.

**Focus Area 6**

- Identify the gaps of the IGIF and ultimately provide recommendations for the improvement of the IGIF.
**AGENDA ITEM #4**

**Develop a High-Level Plan of Action**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Strategic Objective</th>
<th>Responsible HLG Member</th>
<th>Resources Required</th>
<th>Current Status – Completion Date</th>
<th>Priority</th>
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<tbody>
<tr>
<td>Example</td>
<td>Key Function</td>
<td>Communications expert(s)</td>
<td>Communications</td>
<td>Due for end of 2021</td>
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<tr>
<td>Example</td>
<td></td>
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<td>channels identified with detailed options</td>
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<td>Example</td>
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**AGENDA ITEM #5**

**Working Modality for HLG-IGIF**

**IX. Methods of Work**

The HLG-IGIF shall work through electronic exchanges and regular biannual meetings. Where feasible, a physical meeting of the Group will be conducted in conjunction with the annual session of UN-GGIM. Other topic oriented meetings will be convened when and as needed and with specific tasks to be accomplished.

The HLG-IGIF shall conduct its work in an open, inclusive and transparent manner, and will operate with the assistance of a web-space to facilitate collaboration, knowledge management and information sharing.

Should the need arise, the HLG-IGIF may establish sub-groups or task teams, utilizing the expertise and experiences of Member States and relevant experts, including from Regional Commissions of the United Nations and the World Bank, to work on particular aspects of its work. All sub-groups or task teams must have a defined program of work, deliverables, delivery milestones and be established with a fixed duration. Sub-groups or task teams must report progress and delivery of their work to HLG-IGIF or co-Chairs as appropriate.

[https://ggim.un.org/documents/HLG-IGIF_ToR_February%202021.pdf](https://ggim.un.org/documents/HLG-IGIF_ToR_February%202021.pdf)
AGENDA ITEM #6
Schedule of Work for the HLG-IGIF

a) Tasks in preparation for the eleventh session of UN-GGIM
   • To compile a report in advance of UN-GGIM 11th Session on activities and future plans over the next year, and
   • To prepare for a side event at UN-GGIM 11th Session

b) A start to a proposed Plan of Work (Work Plan)
   • To draft a Work Plan

c) Development of a 12-month schedule for advancing the Strategic Plan
   • To formulate a high-level plan for the next 12 months
AGENDA ITEM #7
Next steps, other business and close

Thank you

Anchored by nine Strategic Pathways, the Integrated Geospatial Information Framework is a mechanism for articulating and demonstrating national leadership in geospatial information, and the capacity to take positive steps.